No. PB/1/10/2023-Estt.II
केन्द्रीय प्रशासनिक अधिकरण
CENTRAL ADMINISTRATIVE TRIBUNAL
प्रधान न्यायपीठ
PRINCIPAL BENCH

आज़ादी का अमृत महोत्सव

फोन/Phone: 011- 23385097
ई.मेल/E-mail: cat-delhi@nic.in
61/35, कॉपरनिकस मार्ग /61/35, Copernicus Marg,
नई दिल्ली–110001 / New Delhi – 110001.
दिनांक/Date: 08.08.2023

VACANCY CIRCULAR

Sub: Filling up of two (02) posts (01SC & 01UR) of Staff Car Driver in the Central Administrative Tribunal, Principal Bench, New Delhi by way of direct recruitment

It is proposed to fill up two (02) posts of Staff Car Driver (Ordinary Grade) in Level-2(19900-63200) in the revised pay matrix (corresponding to the Pre-Revised scale of pay of PB-1+Grade Pay of ₹1900/-) in the Principal Bench of Central Administrative Tribunal at New Delhi by way of Direct Recruitment.The vacancies (01 SC and 01UR) may increase or decrease during final recruitment.

Eligibility Criteria for the post of Staff Car Driver:

(1) Age limit for Direct Recruits: Between 18 and 27 years, which is relaxable in the case of employees of the Central Government or State Governments or Supreme Court or High Courts and the District Courts including the employees of the Central Administrative Tribunal up to the age of 40 years.(Relaxation of age and other concessions will be provided, in accordance with orders issued by the Central Government from time to time in this regard).

(2) Educational/Other Qualifications for Direct Recruits:

Essential:

(i) Possessing a valid Driving Licence for Motor Car.
(ii) Knowledge of Motor Mechanics.
(iii) Experience of driving a Motor Car for at least three years.
(iv) Pass in Matriculation or equivalent.

Desirable:

Three years service as Home Guard or Civil Volunteers.

Note:- The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the Scheduled Caste or Scheduled Tribes if at any stage of selection the competent authority is of the opinion that the sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.

(3)	**Mode of Examination:** (i)	The preliminary test/objective type (written) test will be conducted in General Math, GK Current Affairs, Logical Reasoning, Driving Symbols and Simple RTA Rules for 100 marks with negative marking. 1 mark will be awarded for each correct answer and 1/3 mark will be deducted for every wrong answer.
	(ii)	The candidate qualifying the preliminary test/written test may be called for Skill Test/Driving Test.
	(iii)	The final merit will be prepared in respect of the qualified candidates by giving 40% weightage to the marks obtained in the pre-liminary test/written test and 60% weightage to the marks obtained in the Skill Test/Driving Test.
(4)	**Place of Examination :**	New Delhi
(5)	**Place of Posting:**	New Delhi(However, the post of Staff Car Driver carries the liability of all India transfer)

The application in the enclosed proforma together with attested copies of CR dossiers for the last five years (in case of employees of the Central Government or State Governments or Supreme Court or High Courts and the District Courts or CAT, applying with age relaxation) and certificates of proof of Age, Educational Qualifications and Experience, Driving Licence etc.of the interested candidates, may be sent to the Deputy Registrar(Estt.), Central Administrative Tribunal, Principal Bench, 61/35, Copernicus Marg, New Delhi – 110 001 within a period of 45 days from the date of publication of the Vacancy Circular in the Employment News.

Applications received after the expiry of last date or otherwise found incomplete/insufficient information will not be entertained. Mere issuance of admit card of qualifying the written test/trade test does not confer any right upon the candidate to claim employment.

(P.K. Satija)
Deputy Registrar(Estt.)

Copy to:

1. Notice Board, CAT, Principal Bench, New Delhi.
2. All outlying Benches of CAT
3. Section Officer (Computer) to upload the same on the official website of C.A.T.

APPLICATION FOR THE POST OF STAFF CAR DRIVER

Please paste Passport size Photo here

1. Name in Full(Block letters): _____
2. Complete Postal Address: _____
3. Mobile No.: _____
4. E-mail Address: _____
5. Parent's/Spouse Name: _____
6. Date of Birth _____
7. Whether belong to SC/ST/OBC: _____
8. Educational Qualifications: _____
9. Experience details: _____
10. In case of Central/State Govt./Departments/Supreme Court/High Courts/District Courts/CAT employees:
    a) Complete Postal Address of Department in which working _____
    b) Designation of post held with date _____
    c) Pay Scale _____
    d) Level No. and Cell No. _____
    e) Nature of appointment (Temporary/Permanent) _____
11 Other particulars, if any _____
12 Place:_____
13 Date:_____

(Signature of the candidate)

Certificate to be furnished by the Head of Office

1. Service particulars given above have been verified from the service record of the applicant and found correct.
2. Certified that no Vigilance Inquiry/Disciplinary case is pending or contemplated against the applicant

Place:_____

Signature

Date:_____

Designation

Office Seal