



CAT/PB7/26/COMP./2015 (Vol.2)(59C)

केंद्रीय प्रशासनिक अधिकरण
Central Administrative Tribunal
प्रधान न्यायपीठ
Principal Bench



जनगणना से जन कल्याण

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Dated : 19.05.2023

CIRCULAR

It is brought to the notice of all concerned that Online e-Filing System of Central Administrative Tribunal is being launched and activated on Friday, i.e., 19th, May, 2023, at 4:30 P.M by Hon'ble Mr. Justice Ranjit More, Chairman, Central Administrative Tribunal in the august presence of Companion Hon'ble Members of Central Administrative Tribunal and other distinguished guests.

This facility will enable the Advocates/litigants-in-person to file fresh cases as well as applications/reply/rejoinder/documents/Vakalatnama etc. in the pending cases from their chamber/office/residence or any other place at any time

The guidelines to be practised while filing fresh cases as well as other Applications/Reply/Rejoinder/Documents/ Vakalatnama etc. in the pending cases as under:-

- (1) The parties/ Advocates are required to file online Applications/ Documents by **Bookmarking** of the Pdf file as per the Index of case and uploaded online in OCR format (Optical Character Recognition) (Necessary instruction/tutorial has been made available in E-filing TAB on the official website of Central Administrative Tribunal)
- (2) Besides, e-filing of cases, the parties are required to submit defect free version of the physical/ hard copy of fresh Original Application/ Misc. Application/ Contempt Petition/ RA/ Reply/ Rejoinder/ other misc documents as per the Administrative Tribunals Act, 1985 & prevailing practice in Central Administrative Tribunal along with E-filing of cases till further orders.
- (3) The parties may retain the soft copy (i.e. Book marked Pdf file in OCR format) of defect free fresh Original Application/Misc. Application/ Contempt Petition/ RA/ Reply/ Rejoinder/ other misc documents before compressing the same for uploading on E-file portal in the permissible size (60 MB for OA and 30 MB for rest of Application/ Documents) so that the same may be provided to the Hon'ble Tribunal on demand, if required, in case the quality of uploaded file is found to be poor.

(P.K. Satija)
Deputy Registrar

Copy to:-

1. All concerned.
2. The Incharge Comp. Sec. for uploading on the Website.