



केन्द्रीय प्रशासनिक अधिकरण
CENTRAL ADMINISTRATIVE TRIBUNAL
प्रधान न्यायपीठ
PRINCIPAL BENCH

59B
फ़ोन / Phone : 011-23385097
फैक्स / Fax: 011-23387713
ई-मेल / Email: cat-delhi@nic.in

61/35, कॉपरनिकस मार्ग
61/35, Copernicus Marg
नई दिल्ली - 110001
New Delhi - 110001

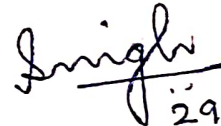
Date: 29.01.2025

Circular

Sub: Certified Copy/Inspection in ACIS in CAT.

All concerned are hereby informed that Hon'ble The Chairman has been pleased to launch the module for applying online for the Certified Copy/Inspection of Records through Advanced Case Information System (ACIS) for all the Benches of the Tribunal on 29.01.2025 at 10:15 A.M. and it is available for all stakeholders for availing the said facility online. In this regard, User Manual for the same has been annexed herewith.

In case of any queries/difficulty, please contact Mr. Tika Ram, Section Officer(Comp.) through email cat-delhi@nic.in.


29.01.25
(Preeti Singh)

H.J.S

Principal Registrar
Central Administrative Tribunal

Encl: as above

Copy to:-

1. The President/Secretary, The BAR Association of CAT, PB, New Delhi
2. All Stakeholders.

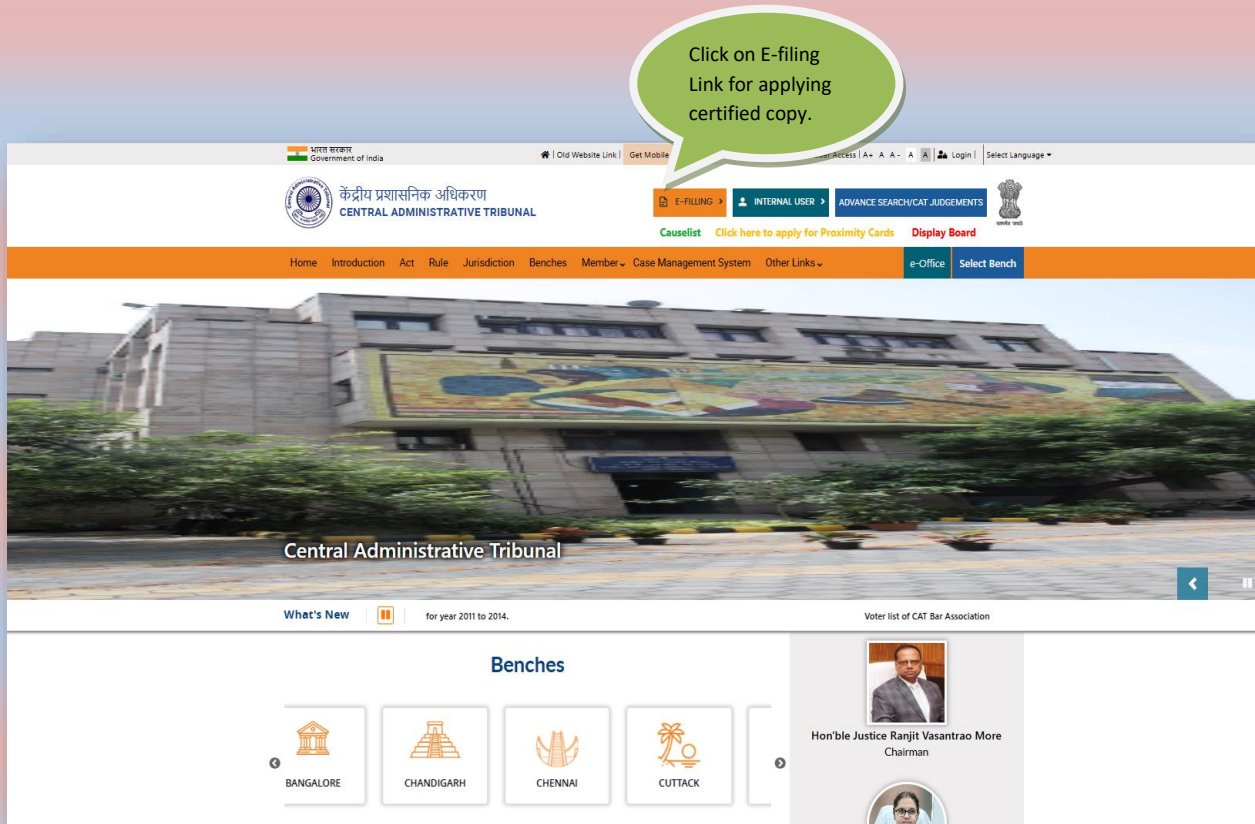
Central Administrative Tribunal

Certified Copy

User Manual – Certified Copy

Website Link : [https:// cgat.gov.in](https://cgat.gov.in)

Home Page of Website



- 1) Open a web browser (e.g., Google, Chrome, Mozilla Firefox, Safari) on your device.
- 2) Type our website url (cgat.gov.in) in the address bar and press Enter.
- 3) The Home page will be displayed on your Screen
- 4) For applying for CC, click in E-Filing tab.

Login Page

Enter the user mobile no, password & captcha for login.

Then click on login tab.

Screen for OTP details

http://rms.qait.com/... QA Mail Frontdesk HRIS Login Confluence Expweb Dashboard MauEbookersUK.FL... History Ascent :: Employee... GitScripts TVA Manual Deploy... Social Trade | Part ti... RMS-QA

भारत सरकार
GOVERNMENT OF INDIA

केन्द्रीय प्रशासनिक अधिकरण
CENTRAL ADMINISTRATIVE TRIBUNAL

भारत
एक कदम न्यायता की ओर

OTP Details

Enter the OTP received on your Mobile No./Email Id.

Enter One-Time Password(OTP) :

Enter OTP sent on +91xxxxxxxxx895

2HINJ9

*Captcha

Enter Captcha text ...

Verify Resend

Enter One-Time Password (OTP)

Enter the Captcha.

Click on Verify Button.

1. Enter OTP and Caption.
2. Click on verify button.

भारत सरकार

GOVERNMENT OF INDIA

केन्द्रीय प्रशासनिक अधिकरण

CENTRAL ADMINISTRATIVE TRIBUNAL

Payment through Bharatkosh is successful but Diary No. of case is not generated, kindly contact the registry.

Original Application

Misc Application

Contempt Petition

Review Application

PT Filing

Document Filing

Document Report

Others

Logout

User Name S

Certified Copy

Inspection

Additional Payment

0

All Draft Cases

View Details

0

All Pending Cases

View Details

0

All Defective Case

View Details

0

All Filed Cases

View Details

20

All Certified Copies

View Details

4

All Inspections

View Details

This site is designed, developed & hosted by National Informatics Centre, Government of India and Content owned by CENTRAL ADMINISTRATIVE TRIBUNAL.

Here after follow the instructions in the screenshots

Application for Certified Copy

भारत सरकार
GOVERNMENT OF INDIA



केन्द्रीय प्रशासनिक अधिकरण
CENTRAL ADMINISTRATIVE
TRIBUNAL



एक कदम प्रशासन को नज़र

If payment through Bharat

Original Application Misc Application Contempt Petition Review Application PT Filing Document Filing Document Report Others Logout

FORM NO.22
(SEE RULE 117)
CENTRAL ADMINISTRATIVE TRIBUNAL

Application For Grant Of Certified Copy

Select Bench*

Select Bench Name ▼

Select Bench

FORM NO.22
(SEE RULE 117)
CENTRAL ADMINISTRATIVE TRIBUNAL

Application For Grant Of Certified Copy

Enter Case No.

Enter Case Year

Select Bench*

*Select

*Case Type

*Case No.:

*Case Year:

Go

Delhi

Case No. Wise

Original Application

75

2020

Click on Go Button

OMPRAKASH JANGID

VS

M/O DEFENCE

Fill all the details related to certified form.

1.	Name & Address of the Applicant who is applying for Certified Copy.	
2.	Whether the Applicant is a party to the cases, if not whether the Application under the Rule 119(Rule of Practice, 1993 is filled?)	☐ Yes ☐ No
3.	Whether the case is Pending or Disposed off?	☒ Pending ☐ Disposed
4.	Description with date of documents of which applied for	☐ Judgement ☐ Order ☐ Complete file ☐ Any Other Document
5.	No. of copies required and nature of Application (whether urgent or ordinary)	Whether urgent or ordinary: ☐ Urgent ☐ Ordinary Enter No. of copies: (For Urgent file Rs 2/- per page) (For Ordinary file Rs 1/- per page)
6.	Details of the Fee remitted along with Application	5 (Initial Fees Rs 5/- for 1 copy)

Select Bench* *Select *Case Type *Case No.: *Case Year:

Delhi Case No. Wise Original Application 75 2020 Go

OMPRAKASH JANGID

VS

M/O DEFENCE

1.	Name & Address of the Applicant who is applying for Certified Copy.	Nishika, CAT PB
2.	Whether the Applicant is a party to the cases, if not whether the Application under the Rule 119(Rule of Practice, 1993 is filled?)	☒ Yes ☐ No ☐ Applicant ☐ Respondent ☒ Applicant Advocate ☐ Respondent Advocate
3.	Whether the case is Pending or Disposed off?.	☒ Pending ☐ Disposed
4.	Description with date of documents of which applied for	☐ Judgement ☐ Order ☒ Complete file ☐ Any Other Document
5.	No. of copies required and nature of Application (whether urgent or ordinary)	Whether urgent or ordinary: ☐ Urgent ☒ Ordinary Enter No. of copies: 2 (For Urgent file Rs 2/- per page) (For Ordinary file Rs 1/- per page)
6.	Details of the Fee remitted along with Application	10 (Initial Fees Rs 5/- for 1 copy)
7.	Mode of Deliver	☐ By Hand ☒ By Post
8.	Upload User Verification : (Aadhar, PanCard etc)	Browse... Annexure-I.pdf (maximum size 10 Mb and .pdf extention)

Submit

Click on Submit.

If Mode of Deliver is **By Hand** means need to collect certified copy from office, if mode of Deliver is **By Post** means certified copy is delivered at their place. If **Post** is selected then **Rs 10** will be charged.



केन्द्रीय प्रशासनिक अधिकरण
CENTRAL ADMINISTRATIVE
TRIBUNAL



h Bharatkosh is successful but Diary No. of case is not generated, kindly contact the registry.

[Original Application](#) [Misc Application](#) [Contempt Petition](#) [Review Application](#) [PT Filing](#) [Document Filing](#) [Document Report](#) [Others](#) [Logout](#)

Reference No : 608148318

Please note this PFMS No. before click on Pay Online 4583076355

Applicant Name: OMPRAKASH JANGID

Applicant Type: PETITIONER

Address: R/O SIKARI DAUSA RAJASTHAN

City:

State:

Pincode:

Mobile No.: 9811848738

Fee Amount.: 1

Please verify All the details before further processing

Pay Online

Click on
Pay
Online.



Payment Mode Online

Depositor's Details

Name	OMPRAKASH JANGID		
Address 1	R/O SIKARI DAUSA RAJASTHAN	Address 2	
City		District	
State		Country	INDIA
Pincode/Zipcode	110001	Email	
Mobile No. (+91)	9811848738		
TAN		TIN	

Purpose Details

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	PERSONNEL, P.G. & P.	PAO(Central Admn. Tribunal), New Delhi[049801]	Registrar, Principal Bench[249802]	Application fee for court case ie OA,	One Time	1
				INR one only		Total:: 1

[← Back](#)[Confirm →](#)

Click on
Confirm
button.



Bharatkosh

Payable Now

₹1 ▾

OFFERS

 **Get up to Rs 500 cashback using slice UPI** [APPLY](#)
Upto ₹500 Cashback | T&C

< Back



UPI ▸ PAY USING ANY UPI APP



Pay through UPI
ID / Number



Google Pay



PhonePe



BHIM



CRED UPI



PAYTM



MobiKwik UPI



slice



Amazon Pay



WhatsApp



Jupiter



Bajaj Pay UPI



Kiwi



Transaction Id: ed169e0a7eac8177c2a36e450c848e63



I consent to PayU Group, their Business Partners and their service providers processing my data to offer relevant product and services. [Manage your preference here.](#)

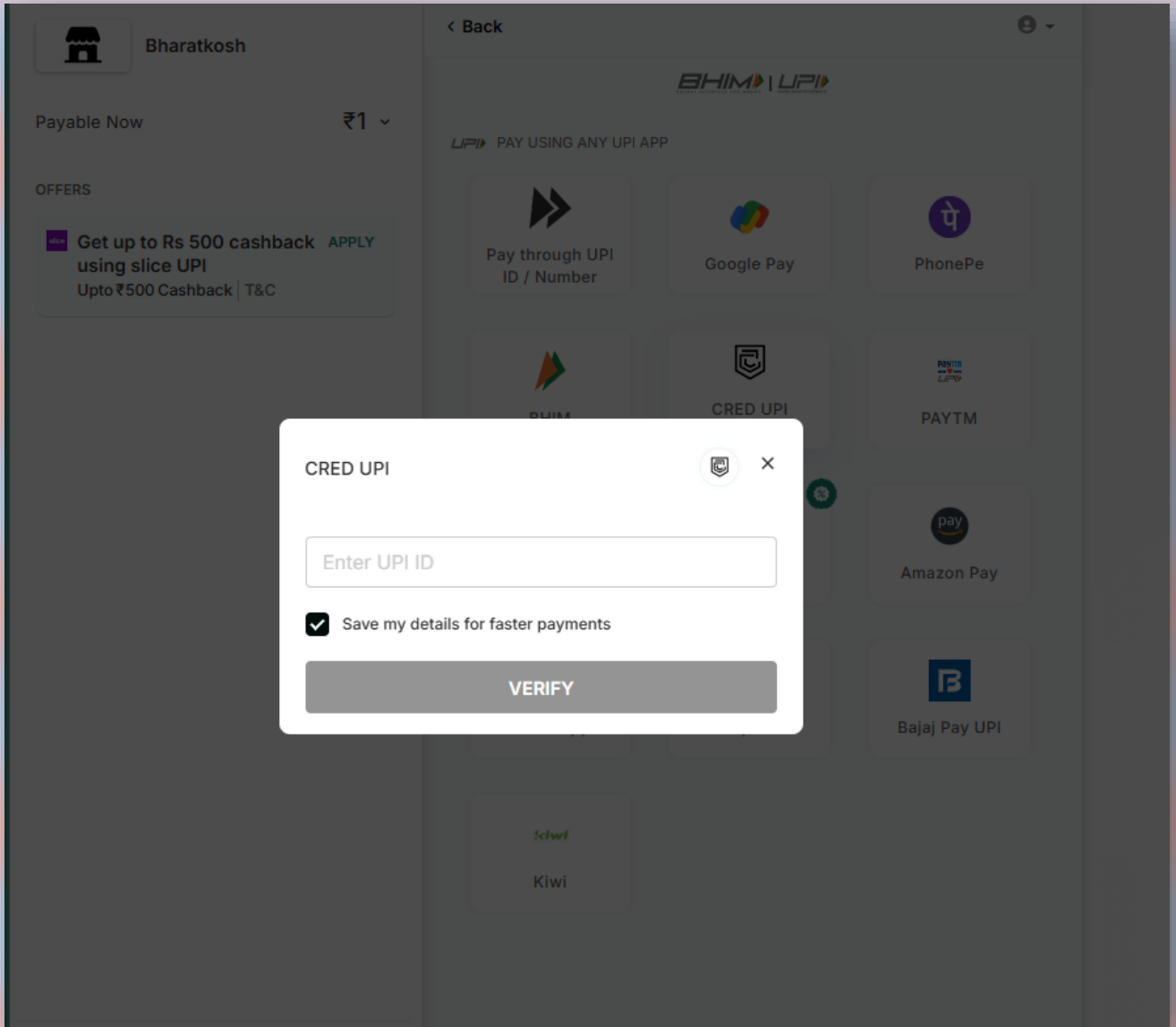
Verified
VISA

MasterCard
SecureCode

SafeKey

Secure
Checkout

PayU BSS



BHARATKOSH
₹1.00



Step 1

Go to **CRED** mobile app



Step 2

Check pending requests and approve payment
by entering **UPI PIN**

Transaction expires in **14:55**

Can't pay with UPI? Choose other payment options

Online Payment

Receipt Date : 27/01/2025

Case Filing

CAT Name:	DELHI
Reference No.:	608148318
PFMS Order Code.:	4583076355
Diary No.:	8499/2019
Certifiedcopy No.:	5/2025
Case No.:	O.A./75/2020
Applicant Name:	OMPRAKASH JANGID
Respondent Name:	M/o Defence
Amount Paid(In Rs.):	1.00
Payment Status:	SUCCESS
Transaction Ref Id:	2701250003407
Transaction Date:	01/27/2025 10:44:19

Print

Certified ID Number will be generated only after successful online payment.

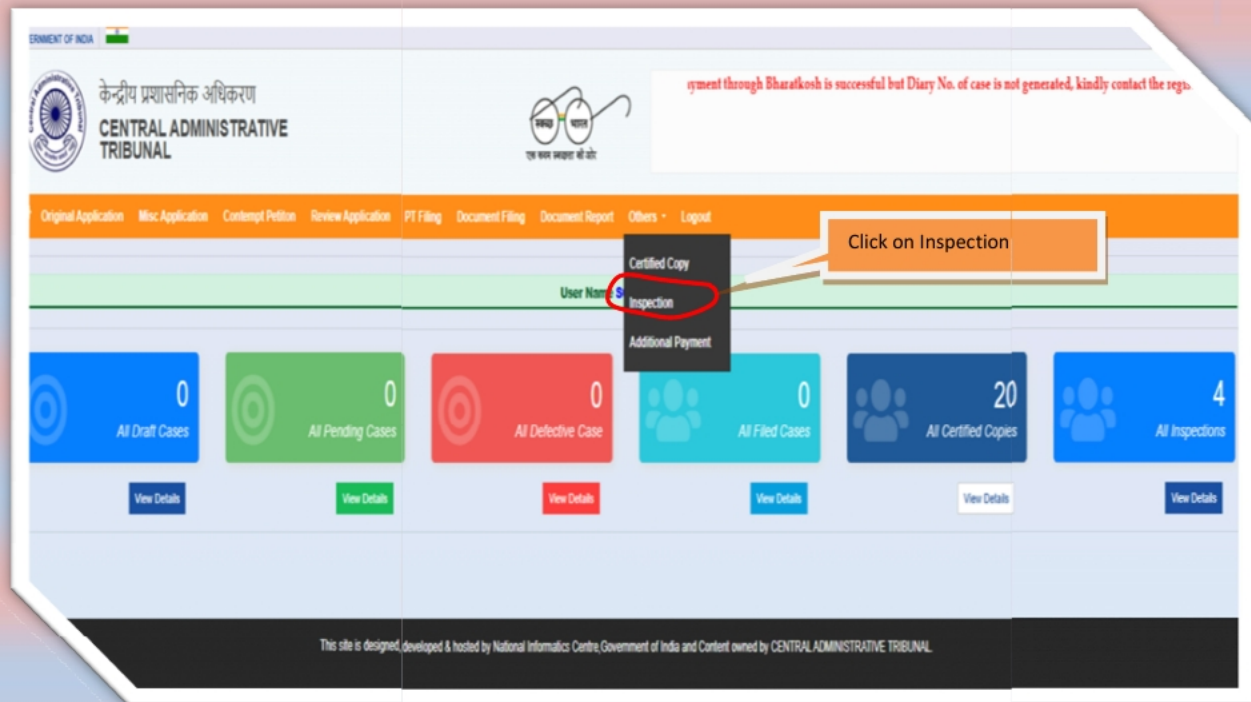
Central Administrative Tribunal

Inspection Document

User manual – Inspection

Website: cgat.gov.in

Please follow the instructions on the screenshots



FORM NO. 10
(SEE RULE 57(a))
PENDING / DISPOSED OFF
CENTRAL ADMINISTRATIVE TRIBUNAL

Application For Inspection Of Documents / Records

Select Bench*

Select Bench Name

Select Bench

Fill all the details for inspection of record

Select Bench*	*Select	*Case Type	*Case No.	*Case Year:	Go
Delhi	Case No. Wise	Original Application-			

1.	Name & Address of the person seeking inspection.	
2.	Whether he is a party to the cases / his legal Practitioner. And if so, his rank therein.	☐ Applicant ☐ Respondent ☐ Applicant Advocate ☐ Respondent Advocate ☐ Other
3.	Whether the case is Pending or Disposed off?	☐ Pending ☐ Disposed
4.	Details of the Papers / Documents sought to be Inspected.	
5.	Reason for seeking the Inspection.	
6.	The Date and Duration of the Inspection sought	Enter Date: 28-01-2025 ☐ Enter Duration: Hrs Enter Time From: --:-- Office hours are 9:30 am to 6pm Enter Time To: --:-- Office hours are 9:30 am to 6pm Enter no. of hours for Inspection
7.	Whether any Fee is Payable, and if so, the Mode of Payment.	
8.	Upload User Verification : (Aadhar, PanCard etc)	Choose file No file chosen Enter time between Office hours.

Fees will be charge in case of Disposed cases i.e. Rs 5 only and in Pending cases no fees will be charged

1.	Name & Address of the person seeking inspection.	Neha , CAT PB
2.	Whether he is a party to the cases / his legal Practitioner. And if so, his rank therein.	☐ Applicant ☐ Respondent ☒ Applicant Advocate ☐ Respondent Advocate ☐ Other
3.	Whether the case is Pending or Disposed off?	☐ Pending ☒ Disposed
4.	Details of the Papers / Documents sought to be Inspected.	Complete Copy
5.	Reason for seeking the Inspection.	Inspected for Personnel use
6.	The Date and Duration of the Inspection sought	Enter Date: 28-01-2025 Enter Duration: 2 Hrs Enter Time From: --:-- Enter Time To: --:--
7.	Whether any Fee is Payable, and if so, the Mode of Payment.	5
8.	Upload User Verification : (Aadhar, PanCard etc)	Choose file No f
		MTEwNzlwMDgzODQyMDI Submit

- Office hours are 9:30 am to 6pm
- Office hours are 9:30 am to 6pm
- 11 39
- 12 40
- 13 41
- 14 42
- 15 43
- 16 44
- 17 45
- 18 46

1.	Name & Address of the person seeking inspection.	Neha . CAT PB
2.	Whether he is a party to the cases / his legal Practitioner. And if so, his rank therein.	☐ Applicant ☐ Respondent ☒ Applicant Advocate ☐ Respondent Advocate ☐ Other
3.	Whether the case is Pending or Disposed off?.	☐ Pending ☒ Disposed
4.	Details of the Papers / Documents sought to be inspected.	Complete Copy
5.	Reason for seeking the inspection.	Inspected for Personnel use
6.	The Date and Duration of the inspection sought.	Enter Date: 28-01-2025 Enter Duration: 2 Hrs Enter Time From: 14:39 Office hours are 9:30 am to 6pm Enter Time To: 16:39 Office hours are 9:30 am to 6pm
7.	Whether any Fee is Payable, and if so, the Mode of Payment.	5
8.	Upload User Verification : (Aadhar, PanCard etc)	Choose file Domain_Aut...nnexure-1.pdf
		MTEwNzlwMDgzODQyMDIt Submit

Successfully Generated Inspection No:1/2025

FORM NO.10
(SEE RULE 57(a))
PENDING / DISPOSED OFF
CENTRAL ADMINISTRATIVE TRIBUNAL

Application For Inspection Of Documents / Records

Select Bench*

Select Bench Name ▼

After submitting the form Inspection ID No will be generated.